



Email: committeeservices@horsham.gov.uk
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Planning & Development Policy Development Advisory Group

Monday, 16th May, 2022 at 10.00 am

Wallis Room and via Remote Video Link

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Lynn Lambert (Chairman)

Karen Burgess
Paul Clarke
Michael Croker
Ruth Fletcher
Gordon Lindsay

Tim Lloyd
John Milne
Louise Potter
Josh Potts
Diana van der Klugt

You are summoned to the meeting to transact the following business

Jane Eaton
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 6
To receive the notes of the meeting held on 7 March	
To receive the following items relating to the policy development process:	
3. Local Plan Update	
To update the Group on the Local Plan Review process including evidence based updates	
4. Water Neutrality Update	
To receive a briefing from the Head of Strategic Planning	

5. **Big Conversation Update**

To receive feedback on the Big Conversation events

6. **Energy Efficiency and the Local Plan**

To provide feedback on this matter in the light of the proposed Notice of Motion at the Council meeting on 29 April on this issue

To receive the following service updates:

7. **Regular update on the progress of key strategic sites allocated in the HDPF**

To update the Group on progress in delivering the key strategic sites allocated in the adopted Horsham District Planning Framework

8. **Forward Plan Extract for the Planning and Development Portfolio**

To note the Forward Plan extract for the Planning and Development Portfolio

7 - 10

Planning & Development Policy Development Advisory Group
7 MARCH 2022

Present: Councillors: Lynn Lambert (Chairman), Paul Clarke, Michael Croker, Ruth Fletcher, Tim Lloyd, John Milne, Louise Potter and Josh Potts

Apologies: Councillors: Karen Burgess, Gordon Lindsay and Diana van der Klugt

Also Present: Councillors: Nigel Jupp, Christian Mitchell and Roger Noel

8 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 13 September were received.

9 **WATER NEUTRALITY AND WATER RESOURCES UPDATE**

The Head of Strategic Planning gave an update on water neutrality and water resources.

Work is ongoing to consider the impact on the emerging Local Plans in the Sussex North Water Resource Area.

Natural England has recently provided Frequently Asked Questions, background evidence and a position statement to Local Authorities. Horsham District Council have now provided Planning Policy, Development Management and Neighbourhood Plan advice. Natural England and the Local Authority advice is available on the Council's website.

Funding had been secured from the LEP to provide additional staff support and expertise for the affected authorities.

Evidence base work had been undertaken to clarify the level of water required to be offset and work on the detail of the mitigation strategy is ongoing. Timescales for the completion of this work is difficult to predict as delivery of the solution is reliant on Southern Water and requires the agreement of Natural England which is outside the Council's control.

The PDAG was updated on water resources.

In 2050 England will require 3435 million litres of extra public water per day. To address this issue England had been divided into five regions to find solutions. Water Resources South East had been identified as needing to provide 50% of future water coming from this region.

The Environment Agency had requested water companies in the South East to provide a regional plan showing how water supplies could be delivered in the future.

High level consultation documents have been produced to look at how to meet increased future demand for water including, water efficiency measures and potential new infrastructure of a reservoir within the District.

PDAG members were interested to hear the updates, some discussion arose regarding the achievability of water demand and further information will be reported at future PDAGs.

10 **LOCAL PLAN UPDATE**

The PDAG was updated on the Local Plan. Timescales for the production of a Regulation 19 document remain uncertain due to water neutrality.

A Councillor Cabinet Roadshow is planned for late April/Early May to discuss environmental and planning issues with the parishes and communities.

Members discussed the need for a proactive approach and agreed that HDC had a strategy and achievable plan. Moving forward, Members agreed that all Member workshops to discuss the plan would be helpful.

Officers reminded the PDAG the Government's standard housing methodology remains the starting point for plan making. However, water neutrality may mean that the Local Plan will need to set lower housing targets.

11 **WEST SUSSEX LOCAL TRANSPORT PLAN - A24 WORTHING TO HORSHAM FEASIBILITY STUDY**

The group received a presentation on the A24 Worthing to Horsham Feasibility Study which was part of the West Sussex Transport Plan.

The objective of the study was to address highway related transport issues along the main routes considering different modes of transport, support the shift to sustainable transport modes and support strategic development and economic growth.

Members received information on proposed interventions. The Hop Oast, Buck Barn and Washington roundabout junction improvements were a strategic priority for Horsham District Council. Junction and capacity improvements along with bus priority measures would enhance the public transport offering which was welcomed. There was support for the Washington to Ashington cycle facilities, although some refinement / clarification was required on how cyclists from Washington village would join improved cycle facilities.

Further studies would be required to support the proposals (cost / benefit analysis), in particular for; A24 Grinders Lane proposals and understanding cumulative effects and interdependencies.

Members were advised that officers were generally in support of the proposals, further studies were required and funding had not yet been secured.

The Cabinet Member for Planning & Development encouraged Members to provide input to capture local knowledge and experience by the deadline for feedback to WSCC by 14 March. It was suggested that feedback should be obtained from local Southwater Councillors who were not present at the meeting.

12 **STRATEGIC PLANNING - CURRENT WORK STREAMS**

The Head of Strategic Planning updated the group on current strategic planning work areas.

Current areas of work were; guidance documents for 'Facilitating Appropriate Development', guidance notes for 'Biodiversity and Green Infrastructure', Conservation Areas, design guides and CIL charging schedule.

It was reported that work on Street Design and Parking Studies was currently ongoing, Member involvement would be extremely important and discussed at future PDAGs. Affordable Housing would also be discussed at a future meeting.

An update was given on the three Conservation Areas which had recently been appraised and subject to consultations, have resulted in a proposed extension to each Conservation Area. A report recommending approval of the revised Conservation Areas would be considered by Cabinet on 24 March.

The main changes proposed are: London Road Conservation Area boundary to be sited on the boundary of Horsham Park and 60 London Road. Richmond Road Conservation Area to include editorial changes and the addition of an audit map of positive and negative buildings. Horsham Town Centre Conservation Area to include editorial changes, addition to text relating to shop fronts, signage and addition of an audit map of positive and negative buildings.

13 **REGULAR UPDATE ON PROGRESS OF KEY STRATEGIC SITES ALLOCATED IN THE HDPF**

The Head of Development & Building Control provided an email update to the PDAG after the meeting.

14 **FORWARD PLAN EXTRACT FOR THE PLANNING AND DEVELOPMENT PORTFOLIO**

The Forward Plan extract was noted.

The meeting closed at 11.30 am having commenced at 10.00 am

CHAIRMAN

FORWARD PLAN

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice may also include details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

Published on 01 May 2022

What is a Key Decision?

A key decision is an executive decision which, is likely –

- (i) to involve expenditure or savings of £250,000 or more as well as otherwise being significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject and Date of Policy Development Advisory Group for consultation	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
9.	Evidence Resourcing - Biodiversity Net Gain in Development	Cabinet Council	9 Jun 2022 22 Jun 2022	Open	Catherine Howe, Head of Strategic Planning catherine.howe@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Lynn Lambert)

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